

Minutes of the Meeting of the Heath MLPAC
February 16, 2021 at 11 am

Present: MLPAC: Art Schwenger, Jan Carr, and Ned Wolf;
MLP Manager, Sheila Litchfield

Art called the meeting to order at 11:01.

Members read the minutes of the 11 am MLPAC meeting on February 9. Jan made a motion to approve the minutes with emendations. Ned seconded the motion. The motion passed unanimously. Members read the minutes of the 2 pm MLPAC meeting on February 9. Jan made a motion to approve the minutes with emendations. Ned seconded the motion. The motion passed unanimously.

Sheila said that Bill Ennen replied to her email saying he's been behind in his work and is late in reviewing Heath's quarterly report. Hilma has found the missing bank statement and missing documents.

Sheila said she has sent a message to Jenny Hamilton encouraging eligible residents of Mohawk Estates to sign up for broadband.

Sheila met with Joe Parda and Tom Kolek of Westfield Gas and Electric (WG&E) on Monday. Joe had never seen the Home Depot invoice that is included in the recent DocuSign. He suggested that Sheila and Tim could visit the hut and identify items that appear on the Home Depot invoice. Art said he questions the purchase of office supplies such as those listed on the invoice during the construction phase.

Jan made a motion to approve Sheila's signing the DocuSign for payment up to \$15,943.11. Ned seconded the motion. The motion passed unanimously. Sheila received during the meeting a TriWire bill certified by Joe Parda:

Weeks 14-18 \$123,276.62

Jan made a motion to approve signing the above invoice. Ned seconded the motion. The motion passed unanimously.

Sheila reminded members that there was never a revised agreement with Charlemont regarding edge cases. Charlemont chose to cover subscribers on Warner Hill. There are just 2 people living in Charlemont on Bassett Road who want service. Heath will provide them with

service provided that Charlemont pays for their getting connected to the network. The ownership of poles numbered 7 and 8 needs to be transferred from Charlemont to Heath. Sheila said that Bob Handsaker of the Charlemont Broadband Committee responded to her recent email by saying, "As soon as TriWire has built out to the 2 houses in Charlemont on Bassett Road, send us a bill." Heath MLPAC members have not located any copy of a signed IGA with Charlemont transferring the ownership of poles numbered 7 and 8.

Joe Parda has confirmed that poles 19 and 20 on Taylor Brook Road have been replaced. Sheila said that Joe assured her there is plenty of work that TriWire can now do in FSA 3, and there is no need to pressure TriWire to advance on FSA 4. A monthly OLT charge of \$1,150. may soon begin at a time when no revenue from subscriptions is coming in.

Members will ask WG&E this afternoon about how useful the radios Heath has loaned TriWire have been. TriWire is waiting for ordered radios. Other questions to ask concern the progress in placing MST's in FSA 1 and FSA 3, what's happening with Justin's splicing crew, and what's the status of testing?

Art reported that on the town's website there is still a message saying that people in FSA 4 can't sign up yet.

This afternoon we will suggest that WG&E release FSA 4 for sign ups and that educational materials be sent to prospective subscribers.

Signing up after February 28 may require contacting the MLP Manager or MLPAC members and filling out more forms.

Jan reports 333 entries in the CRM corresponding to 321 unique locations.

Members discussed the vacancy on the MLPAC. At the MLB meeting on Thursday we will say there's a learning curve in joining the MLPAC at this time. It could be an opportunity for someone interested in eventually serving on the MLB to get acquainted with the subject matter.

Jan made a motion to adjourn at 12:25. Ned seconded the motion. The motion passed unanimously.

Respectfully submitted, Ned Wolf

