

## Minutes

### Town of Heath Facilities Task Force

1/21/2020

- The meeting was called to order at 6:04. Members present were Jim Cerone, Sue Lively, Will Emmet and Bill Gran. Dena was absent. See Select Board attendance sheet for audience.
- The purpose of this meeting was to meet with the Select Board to request assistance in gathering information. Jim reviewed the talking points sent to the Select Board in advance of the meeting. We requested they send a letter to Jim Hawkins for a determination on the status of the Fire Garage. Would it be considered a primary or secondary building? The Select Board approved the sample letter we submitted with one wording change, insert the word “detached” in front of garage in the second sentence. We also discussed the meaning of shovel ready plans. Brian has been working on some plans and Jim will be in touch with him. Gloria asked that we include as much financial detail as possible. Robyn requested that we consider how we currently use the buildings and what is expected as we grow and move into the future, including such things as security and privacy.
- There was some follow up on our other requests. Carson Ovitt will look at the Salt Shed with Brian to assess the needs. The roof repair at 18 Jacobs Rd was completed. They authorized Tim to complete water testing at the Town Garage.
- The Board requested that we have a soft report completed by March 15<sup>th</sup>.
- The meeting adjourned at 7:00