Heath Building Use Committee

Notice of Meeting

August 30, 5:00 – 7:00

18 Jacobs Road

Cafeteria

In accordance with Open Meeting Law, a public Heath Building Use Committee Meeting is posted for the date, time, and place specified above. This is a face-to-face meeting only. Masks are required.

Agenda

Time permitting, the following items will be addressed. Any items we are unable to cover will be rescheduled to a later meeting. Unanticipated items may be considered only if the committee deems that they require immediate action.

1. Review of agenda. Appoint a time keeper. (5 minutes), Approval of July 29, 2021 Minutes
2. Public Comment Period (5 minutes)
3. Procedure for managing requests and rentals (15 minutes)
4. Review of Division of responsibilities (10 minutes)
5. Next Steps for Commercial Kitchens Prep (15 minutes)

* JR-
* CH-

1. Marketing Commercial Kitchens (5 minutes)
2. Rentals (5-10 minutes)
   1. Updates on Current Rentals
   2. Review and vote on new requests
3. Review and Revise Clean up and Close Up Instructions (20 Minutes)
4. Web Page Updates (5 minutes)
5. Building Maintenance Updates (5 minutes)
6. Next Meeting, Monday, Sept. 13, 2021 5:00-7:00, Community Hall—if there is Computer access. (5 minutes)

Notice Posted 8/26/2021, 3:00 PM

Pam Porter, Chair