

Meeting called to order at 6:33pm.

**Attendance:**

**Planning Board:** Calvin Carr, Douglas Mason, Bill Gran, Bob Viarengo, Jo Travis.

**Board of Health:** Betsy Kovacs, Susan Gruen, Henry Godek, Armand Clavette, Margo Newton, Tucker Jenkins.

**FRCOG:** Glen Ayers, Jim Hawkins.

**Discussion points:**

Reviewed zoning bylaws as they relate to trailers and abandoned cars in Heath.

Reviewed wording for relevant town general bylaws and town zoning bylaws.

There was a motion made and a unanimous vote taken as follows...

“4.10.3 F – district B subheading 1” gets deleted and “2” becomes 1.

**In section 4.10.3A delete “*All camper/trailers must meet state and local health and sanitary regulations*” as redundant.**

**4.10.3F – District B delete “*and in accordance with heath Board of Health Regulations. Also 1. Sentence that follows....*”**

The planning board voted unanimously to bring these changes to town meeting this year. Doug will forward this to the BOS for the town warrant.

Both boards agreed to the following procedural outline:

We make a public announcement about the fact that we will now be enforcing zoning regulations with fines.

We will send out a notice to all Heath Residents that we will be enforcing zoning and Board of Health regulations with warnings and fines.

Margo will establish a map of trailer violations.

Glen will establish a map of unregistered/junk cars

All violations will be given a warning with 6 weeks to comply.

After 6 weeks we will send out the necessary fines to violators utilizing our non-criminal disposition tickets.

We outlined the parties who should enforce different violations.

Trailers – BOH

Junk Cars – BOH and Police

Planning board issues are enforced by FRCOG

Planning board update by Bob V

“Working on an update to the recreational plan Open Space and Recreation Plan (OSRP) with FRCOG.”

**Action Items:**

Margo will be point person to establish the lots with more than one trailer.

Glen will make a list of junk car violations.

Margo will notify people who were erroneously issued more than one permit that they would have to be in compliance by May of 2018.

Margo will be the enforcement officer and write tickets for properties with trailers who are not in compliance.

Glen will be the enforcement officer and write tickets for properties with junk cars who are not in compliance.

Jim Hawkins will utilize our non-criminal disposition tickets to enforce violations of Planning Board section 4.10.3H.

Betsy will communicate to Robert Kragen that we cannot grant a variance to have multiple trailers.

Doug will do a draft letter to Heath residents covering the current regulations, the fact that we will be enforcing them, the fines, and links to resources to remove junk cars, and timeline.

We will meet together again to review and revise the above mentioned letter.

Meeting closed at: 8:02 pm

Respectfully Submitted,

Douglas Mason