

# HEATH PARKS & RECREATION COMMITTEE –

## MEETING MINUTES

Committee Members in Attendance: Jenna Day, Bobby Honeycutt, Shahid Jalil, Kate Peppard (chair)

Meeting Minutes from 7/15/2020 – Called to order 7:31 AM

- 1) Trail Woodlands Partnership Grant (Project Lead: Mike Cucciara)
  - a. Updates from project lead (Mike) – NOT AVAILABLE
  - b. Materials list for kiosk (action: Bobby Honeycutt)
    - i. Bobby is recommending pre-cast sonatubes from Shanahans. He is getting an order for another job. Kate is to check in with Hilma for purchasing procedure.
    - ii. Bobby is going to put together a price for trail head construction and include bench materials and table materials (3 tables – PT base, 4 benches)
    - iii. Kiosk in Florida – at South County Road, right off of Route 2 (M&M Trailhead).
    - iv. **Add Town center kiosk** – orient folks from town center to the trail -
      1. Town activity bulletin board (trail clean-ups, group hikes, etc.)
      2. Trail maps
  - c. Suggested schedule for parking area/trail head project
    - i. Shoot for beginning of September
- 2) Trail Clean-up Plan/Schedule (Project Lead: Jenna Day/Mike Cucciara)
  - a. Jenna to reach out to Art for our next meeting
  - b. Will discuss trail locations and what needs
  - c. Monthly trail maintenance projects (one trail a month, based on Art's recommendations)
- 3) Trail Maps (action: Kate & Jenna) - OPEN
  - a. Franklin Land Trust contact (Kate)
  - b. GIS map data production into maps (Jenna)
- 4) Gym Inventory (action: Lyra – to be completed by Fall)
- 5) Maintenance
  - a. Basketball court (Jenna):
    - i. Center of town (court, seating, playground) is being opened up this week
    - ii. Jenna to assess needs now that it is opened
  - b. Old metal structure at playground – needs to be removed. Jenna to follow up with Hilma
  - c. Picnic Tables (Kate to get pricing)
- 6) Socially Distant Activities
  - a. Bike Parade in partnership with Heath Ag Society (action: Shahid)
    - i. Shahid to work with Barbara and Sue Draxler
    - ii. Happen on the fairgrounds – before the start of school

- iii. Need to check on town liability insurance as the Ag Society has reduced its liability coverage
    - iv. Check on masking requirements with [boh@townofheath.org](mailto:boh@townofheath.org)
  - b. Trail clean-up day(s)
    - i. Will happen in the fall
- 7) BIG PICTURE GROUP OBJECTIVES FOR 2020
  - a. Burnt Hill – Catatmount Trail Development (Actions: Mike, Jenna, Bobby)
  - b. Water Access for Swimming – ongoing (Action: Kate)
  - c. Get to Know Your Woods: Trail Cleanup Days & Trail Maps (Kate & Jenna)
  - d. Fun Run (Shahid) – considering remote event
  - e. On-Going Maintenance of Basketball Court, pollinator garden, town common
  - f. Shapiro Land Management – Develop next steps
- 8) Kate to propose August Meeting Date

Meeting adjourned 8:25 AM