

HEATH PARKS & RECREATION COMMITTEE

MEETING MINUTES - VIA ZOOM, WEDNESDAY 01/13/2021, 7:00 – 8:00 PM

Committee Members: Kate Peppard (chair), Michael Cucciara, Jenna Day, Shahid Jalil

- 1) **Meeting called to order, 7:00 PM**
- 2) **Meeting Minutes from 11/11/20 read/discussed. Jenna moved to approve, Lyra seconded.**
- 3) Trail Woodlands Partnership Grants (Project Lead: Mike Cucchiara – absent, provided updates via email)
 - a. Additional trail markers and signage
 - i. Additional signage to be added with mileage and directions
 - ii. Henry is going to work on making a graphic for the sign
 - b. Trail cleanup and clearing plan (tripping hazards)
 - i. Battery powered Sawzall – Jenna willing to loan it for Shahid
 - ii. Not realistic to bring picnic tables in, may be able to do picnic table kits with separate components. Need to find a resource for those (Jenna)
 - iii. Mike has ordered materials to build a bridge.
 - c. Trail Maps & Graphics
 - i. Mike has reached out to FLT and FRCOG for mapping assistance
 - d. Heath Herald Article
 - i. Want to get an article for the next edition
 - ii. Lyra sent pictures in, Henry plans to send pictures into
 - iii. Kate assigned Mike to draft the article given his leadership on the effort
 - e. Spending update needs to go to the state.
 - i. Last meeting had approximately 11,500 remaining.
 - ii. Need to get invoices for maps, town center kiosk, picnic tables, map work, signage, etc.
 - iii. \$2500 for trail signage and maps
 - iv. \$9000 – kiosk, picnic tables, mapping, maps, split rail fence
- 4) Maintenance
 - a. Gym Equipment Inventory (Lyra)
 - i. Kate to set up google drive for shared documentation
 - b. Basketball court (JENNA)
 - i. removed all broken picnic tables
 - ii. Jenna to order a pump from Avery's
 - c. Picnic Tables from MASSCOR - SPRING (JENNA)
 - i. Masscor is shut down due to COVID; order is placed for tables at town center.
 - d. Streets Grant
 - i. Look for the grant in May
 - ii. Apply grant funding to non-puncturing chips at playground and fence behind the basketball court

- e. Pollinator Garden will activate in the spring (Lorena?)
- 5) P&R Committee Memberships
 - a. Nominations sent to Selectboard, need Bobby to officially resign to create space for new member. Proposed members may participate in meetings, but cannot vote on measures.
 - i. Henry Josephson – will participate as ad hoc member until position opens
 - ii. Joseph Mason (suggested he join as a junior member without voting rights by Hilma)
- 6) BIG PICTURE GROUP OBJECTIVES FOR 2021
 - a. The following items were listed as priorities by the group at our last meeting in 2020. Let's set the priorities and get tasks assigned.
 - i. Welcome new members in 2021
 - ii. Focus in on BHC: Signage, Maps, Picnic area, trail clearing for Burnt Hill – Catamount Trail (Actions: All)
 - iii. Water Access for Swimming – ongoing (Action: Kate)
 - iv. Town Center Parkland: On-Going Maintenance of Basketball Court (Jenna), pollinator garden (Lorena), town common (Lyra)
 - v. Shapiro Land: rename the land, developing next steps
 - 1. Was voted that we rename to Burnt Hill Woodlands
 - 2. Mike to write name change resolution and send to selectboard
 - vi. Cross Country Ski Race as P&R Fundraiser (Shahid): Shahid is making a flier to have Heath Residents do a t-shirt contest for the ski race (as per old tradition).
 - vii. Fun Run and/or bike parade/rally (Shahid): would happen in the summer, on-hold awaiting information from Shahid.
 - viii. Get to Know Your Woods: Central Kiosk for trail info, trail cleanup days & Additional Trail Maps (Kate & Jenna):
 - 1. Focus in on BHC trail this year, finish there and then bring in awareness of other trails in town at a later date
 - ix. Crowningshield Land – new purchase by Land Trust. Mike would like to work with FLT on blazing/establishing trail.
 - 1. Kate suggested holding on work with this until we have finished with BHC
- 7) Finance (agreed to keep a finance line item open on our meeting minutes going forward
 - a. Budget (town): had \$3700 in town accounts (September 2020 minutes)
 - b. Grants (please notify Kate of any adjustments)
 - i. BHC grant: 20,000 total, 11,500 remaining
- 8) 7:56 Meeting Adjourned (Jenna moved, Lyra seconded)