School Building Use Committee (SBUC)

Internet Usage Guidelines

- Do not leave any personal electronic devices or laptops unattended
- Log out of all sites when leaving a desktop unattended.
- Use headphones for all audio.
- Do not use cell phones in areas where computer use is taking place.
- Be respectful of your neighbors and avoid loud extended conversations.
- Internet access should be used in a responsible and ethical manner.
- Unacceptable use:

  - Using the provided desktops for any illegal or criminal purpose that violates local, state, or federal laws (including, but not limited to, committing fraud; hacking; or engaging in communications which are libelous or slanderous).
  - Viewing pornography.
  - Deliberately displaying obscene images.
  - Violating copyright law or software licenses.
  - Removing privacy screens.
  - Compromising the privacy of users.
  - Attempting to gain unauthorized entry to the network or to cause degradation of system performance.
  - Attempting to install, delete, or modify software; attempting to install or run any programs that have not been installed on the provided PCs.
  - Downloading software from the Internet onto provided desktops.
  - Moving or changing the arrangement of the desktop computers' attached equipment.
  - Damaging computer equipment or software in any way.

Waiver of Responsibility

The internet is at the risk of the user. The Town government assumes no responsibility and shall have no liability for any direct, indirect, or consequential damages arising from its connection to the Internet.

Each individual user must accept responsibility for determining which electronic resources they will access and the relative value of the content. Since the Internet is not secure, each user accepts personal and financial responsibility for information transmitted or received. Parents are responsible for their minor children's use of the Internet computers.

I certify that I have read and understand the Waiver of Responsibility above, and if signing for a minor they have also read and understand the Guidelines above:

_____   _____
Print Name of User   Print Name of Responsible Adult (if user is a minor)

_____   _____
Signature of User or Responsible Parent/Adult (if user is a minor)   Date