

MEETING MINUTES

Town of Heath
SELECT BOARD
Virtual Meeting
November 23, 2021

Called to Order at 6:06 p.m. with Robyn Provost Carlson, Susan Lively, Brian De Vriese and Hilma Sumner, Town Coordinator, in attendance.

Other Attendees: See attendance sheet.

Public Comment: None.

Review of Minutes: *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the minutes of November 2, 2021, as amended.*

Building Use Committee: Committee chairperson Pam Porter joined the meeting to present the Policy for Municipal Use which had been revised for clarity. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the revised Policy for Municipal Use to be included in the Building Use Policy.*

The kitchen at Jacobs Road is now a certified kitchen for commercial use. This designation must be applied for each year. The commercial stove at the Community Hall is problematic according to plumbing inspector, Andrew French, because the burners must be manually lit for use. In a building that is rented to the public it would mean being used by many individuals who do not have training and experience which would mean an increased risk of mishandling. There is a question about insurance coverage because of this. If there is a MA certification number, it may be possible to have the stove retrofitted for public use. Pam will contact the owner of Gillette Kitchen Equipment to discuss potential cost for retrofitting the stove.

Upon questions, the Board responded that it was still uncertain as to when the HVAC construction work for the Community Hall will commence. Explanation was given that a quote for the work has not yet been submitted. Whether there will be enough money for the work will depend on the costs of equipment and materials.

COVID-19 Municipal Concerns: One hundred Heath children are eligible for vaccinations. The CPHS is going to begin reducing the level of contact tracing that they do. Results of viral testing completed at GCC can be obtained within six to eight hours afterwards.

Post Office Closure: The Post Office will be closed November 26 because no substitute is available to work that day.

Axon Properties/Crucial: As a result of the meeting that was held on Friday, November 19th, between the Select Board, Town Counsel, and officials from Axon Properties, final terms of both the Development Agreement and the Host Community Agreements were voted.

On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to accept the Development Agreement and Exhibit A between 11 Bellor LLC and the Town of Heath.

On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to accept the Host Community Agreement between Alchemy Cannabis Inc. and the Town of Heath.

On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to accept the Host Community Agreement between Vega Cannabis Inc. and the Town of Heath.

On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to accept the Host Community Agreement between True Cannabis Inc. and the Town of Heath.

On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to accept the Host Community Agreement between Vybz, Inc. and the Town of Heath.

The Board members will sign the documents tomorrow morning in the office.

The Community Outreach meeting is scheduled to be held remotely on November 29th.

Ryan Jundt, an executive officer of 11 Bellor LLC., stated that he is excited to be working with, and in, the Town.

The Board issued thank you's to Axon's attorney, Mark James, Town Counsel KP Law, and Town Coordinator Hilma Sumner for the extensive work that was done.

Hilltown Youth Performing Arts: Although not finalized, the terms of the lease continue to be negotiated. When terms are agreed upon, Town Counsel will review.

Bridge at Rte. 8A and Branch Brook: Hilma is drafting a letter to be sent to MassDot.

Fire House: Brian will be contacting a structural engineer to evaluate the building and provide a report about the condition. Letters and other information are being gathered to send a request to the Town's State Senator and Representative requesting support in funding to build a new Fire Garage.

Green Communities Update: It is anticipated that the written proposal for work will be received about mid-December from RISE Engineering.

Town Coordinator's Report:

- **Jacobs Road Generator:** The highway department dug a trench for the electric conduit and the cement pad that the generator will sit on. The electrician came today and installed the conduit. Hilma is in the process of seeking three separate quotes for propane tank installation. It is likely that there will be either one or two above-ground tanks due to the fact that underground tanks are on back-order. Because of discrepancies in information, Hilma called Andrea Woods, procurement officer at FRCOG for clarification of what was required on the quotes.
- **Crucial:** Facilitated communications between the Board, the company and town counsel in the process of negotiating the terms of the Development Agreement and the HCAs.
- **Hilltown Youth Recovery Theatre:** Participated in correspondence and discussion with J. Diamond regarding the proposed MOU. Spoke with the Building Maintenance Coordinator in regards to building changes and renovations that had been requested.
- **Emergency Management Planning Grant (EMPG):** The grant for FY 2022 has been awarded to the Town in the amount of \$2,500 and needs to be accepted by vote of the Board.
- **KP Law:** Correspondence and other communication with town counsel in regards to legal situations that the Town is presently having to address.

Mail:

- Pam Porter (BUC) re: Notes for meeting & revised draft of Municipal Use policy
- Waste Management re: October settlement
- FCSWMD re: paper haul comparison
- FCSWMD re: paper shredding day results
- WiredWest re: service disruptions
- B. Dane re: interest and related qualifications for Parks & Rec Committee
- D. Clark re: thanks, and school-related questions
- S. Litchfield (MLP Mgr.) re: letter sent to MA Rep. Michlewitz
- M. Freeman (COA) re: senior survey results
- N. Thane re: application for Office Assistant position

No executive session meetings were held this evening.

Next Meetings:

December 7: discuss budget season

December 21: meet with Finance Committee to discuss budget planning
Single rate tax classification hearing

8:04 p.m. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to adjourn the meeting.*

Respectfully submitted,

Hilma A. Sumner
Town Coordinator