

**MEETING MINUTES**

Town of Heath  
SELECT BOARD  
18 Jacob Road  
July 19, 2022

**Called to Order at 6:00 p.m.** With Robyn Provost Carlson, Susan Lively, Brian De Vriese and Hilma Sumner, Town Coordinator, in attendance.

**Others in Attendance:** See attendance sheet.

**Review Minutes:** *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the minutes of July 12, 2022, as amended.*

**6:06 p.m. Dangerous/Nuisance Dog Hearing**

Chairman Robyn Provost Carlson called the Dog Hearing to order. See separate minutes of hearing.

**7:05 p.m.** The hearing was adjourned for this evening and the Select Board meeting was reconvened.

**Regional Dog Shelter Agreement:** *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the Regional Dog Shelter Agreement and to authorize the chairman to sign on behalf of the Board.*

**Regional Animal Control Services Agreement:** *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the Regional Animal Control Services Agreement and to authorize the chair to sign on behalf of the Board.*

**MTRSD FY22 Error:** The Board reviewed the letter that would be sent to District officials requesting explanations for the determination of assessment amounts for the FY22 operating assessments. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve, sign and send the written draft.*

**Cement Pad:** After review of the two proposals submitted to the Town, the Board agreed to accept the lower bid. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to accept the proposal from JRB Disposal for \$3,750.00 with a change order cost for adding rebar to the cement reinforcement.*

**Franklin County Solid Waste Management District (FCSWMD):** The Board reviewed three Memorandum of Understanding. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the FCSWMD Memorandum of Understanding for Hauling services.*

*On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the FCSWMD Memorandum of Understanding for Inspection services.*

*On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the FCSWMD Agreement for Membership.*

**ECI Contract:** The Board reviewed the contract agreement from ECI for air sealing, insulation and venting in the attic areas of the municipal building at Jacobs Road. The work will be covered and

paid for as part of the Green Communities Grant. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the proposal from ECI in the amount of \$53,370.13 and authorize the chairman to sign on behalf of the Select Board.*

**Northeast IT Proposal:** Hilma had spoken with the Town's two technicians and discussed what would be entailed for equipment to provide a way to broadcast meetings. An email from the technicians was reviewed that outlined quotes for various pieces of equipment. Hilma explained that she will hold a follow-up conversation with the technicians.

**Parks & Recreation Committee Overview:** The Board reviewed the Overview and Charge document. It was agreed to delete the words "and accessible." *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the Parks and Recreation Committee Overview.* The document will be sent to the three appointed members and one who has volunteered to be appointed.

**Select Board Meetings:** The Board agreed that meetings will continue to be held in person at the Jacobs Road municipal building.

**Retirement Celebration:** Details were discussed regarding the retirement celebration that will be held for Dohn Sherman's retirement after 40 years of employment from the highway department. It will be held on July 29<sup>th</sup> at 1:00 p.m.

**Town Coordinator Report:**

- FCSWMD: The FY22 MRF Recycling Revenue report was received. Heath received a total of \$1,640.20 in revenue over the course of the fiscal year which is deposited into the Recycling Revolving Fund.
- Fuel Bids: The results of the FRCOG fuel bids (per gallon) for Heath are as follows: #2 Heating Oil \$4.44 fixed price from Mirabito, Binghamton, NY. (They were the closest company willing to bid on a fixed price.); Diesel Fuel \$4.795 summer with \$0.04 winter add-on fixed price from DK Burke; gasoline \$4.505 fixed price from DK Burke.
- Interviews: There are three applicants for the highway department position. Interviews are scheduled for this Thursday, July 21, and references will be contacted afterwards.
- NEIT Pricing: The technicians provided information through a phone conversation last week about types of options for equipment necessary for remote broadcasting of in-person meetings. Written information was sent this morning and will be followed by a second conversation with more details of the options.

**Mail:**

- Regional Animal Control Services Agreement
- Regional Dog Shelter Services Agreement
- FCSWMD Hauling and Disposal of Recyclables & Solid Waste MOU
- FCSWMD Third-Party Inspection MOU
- FCSWMD District Membership MOU
- Timeline for dog hearing
- JRB Disposal re: Cement pad quote
- Powell Concrete re: Cement pad quote
- FCRHRA re: Quarterly report

- FCSWMD re: July AMV report

**Next Meeting:** August 2: Continuation of Dog Hearing, CDBG Hearing for grant.

**8:35 p.m. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to adjourn the meeting.***

Respectfully submitted,

Hilma A. Sumner  
Town Coordinator