

MEETING MINUTES

Town of Heath
SELECT BOARD
18 Jacob Road
January 30, 2023

Called to Order at 6:00 p.m. With Robyn Provost Carlson, Susan Lively, Brian De Vriese, and Hilma Sumner, Town Coordinator, in attendance.

Others in Attendance: See attendance sheet.

Meeting recorded by a person in attendance.

11 Bellor Road Violations: Based on communication from KP Law, enforcement of zoning bylaws and possible violations is authorized by the Select Board. It is the responsibility of the Building Commissioner to issue the order of violation. The options in this situation are that the Select Board can talk directly to the Building Commissioner or ask KP Law to collaborate with the Commissioner. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to request KP Law to work with the Building Commissioner's Office regarding the violations of the zoning laws and any other building regulations.*

The Board noted that the company has not paid any of the legal fees that are owed the Town. It was decided that Hilma would draft a reminder letter. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to send a letter requesting that the fees be paid within 10 days of the letter.*

It was also mentioned that the terms of the HCA include that the company has two years in which to commence operations. If there have been no operations by the finish of the second year, the current HCA may be terminated.

Review Minutes: *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve the minutes of January 17, 2023, as amended.*

Public Comment:

S. Litchfield--\$100,000 from broadband funds are now available for Town use.

J. Weigand—complaints about naming building and minutes of 11/29/22.

B. Rode—appreciation for accessible space and work of Select Board.

DocuSign: Upon review of the recommendation of the Municipal Light Board, *on a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to approve and authorize Robyn to sign a DocuSign invoice of \$264.30 for SERV-16.*

Franklin County Solid Waste Management District: *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to designate the position Franklin County Solid Waste Management District representative as a special municipal employee position for the Town pursuant to MGL c. 268A. section 1(n).*

On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to designate the position of Franklin County Solid Waste Management District alternate representative as a special municipal employee position for the Town pursuant to MGL c. 268A, section 1(n).

Franklin Regional Retirement System: The Board decided to spend more time reviewing the information before taking a vote as to whether to increase retirement benefits by an additional two percent. This will be placed on the agenda for the next regular meeting.

Senior Program Coordinator Appointment: The recommendation of the interview team was to appoint Lyra Johnson Fuller to this position. She has a strong background of work with different age groups. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to appoint Lyra Johnson Fuller to the position of Senior Program Coordinator.* Lyra will begin work at a date mutually agreed upon by herself and the Council on Aging. Starting wage will be \$16.50 per hour for six to eight hours per week.

Heath Historical Society request: Brian will speak with officers of the HHS to discuss options and potential pricing for room rental. If they are interested in climate control equipment, that expense will need to be borne by the Society.

Salt Shed: The Highway Superintendent is waiting for project approval to use Ch. 90 funds to pay for the site analysis.

Highway Foreman Duties: The Board reviewed a list of duties that were previously included in the Mechanic/Operator job description. The duties were originally a part of this position but were removed when two supervisory positions were created. When the department reverted to one supervisor position (Superintendent), the foreman duties were not reinstated into the position. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to add the Foreman duties to the Mechanic/Operator Job Description.*

7:30 p.m. Robyn Provost-Carlson recused herself from the meeting and left the room.

Highway Department Foreman Appointment: Remaining members discussed offering the additional foreman duties to Kyle Jarvis who currently holds the Mechanic/Operator position. There would be enough money in the salary account to offer a \$1.00 per hour wage increase. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to offer the increased duties to Kyle Jarvis for an additional \$1.00 per hour wage.*

7:45 p.m. Robyn Provost-Carlson rejoined the meeting.

Future Meetings:

Meg Ryan, LifePath: Meet re: Senior Friendly Communities
Congressman McGovern: Wednesday, February 15, 9:30 a.m.
Representative Blais: future Select Board meeting
Budget Hearings with Finance Committee: February 7
Regular Agenda Meeting: February 14

Mail:

- D. Mason re: response to meeting invitation
- S. Litchfield re: Docusign notice
- K. Brissette re: J. McGovern request for meeting
- L. Kain re: concern about 11 Bellor Rd.
- P McGahan re: thoughts on Community Hall
- KP Law re: update on opioid settlements
- A. Randazzo re: Mass. Audubon Virtual Forest Center Focus Group

- A. Randazzo re: Forest Climate Resilience Program
- PERA & FRRS re: request to vote an additional 2% increase
- FCSWMD re: classification of District representatives and alternates

8:07 p.m. *On a motion by Susan Lively and a second by Brian De Vriese, the Select Board unanimously voted to adjourn.*

Respectfully submitted,

Hilma A. Sumner
Town Coordinator