

MEETING MINUTES
Town of Heath
SELECT BOARD
Jacobs Road Municipal Center
May 1, 2023

Called to Order at 6:00 p.m. With Robyn Provost Carlson, Susan Lively, Brian De Vriese, and Hilma Sumner, Town Coordinator.

Others in Attendance: See attendance sheet.

Review of Agenda: Added Salt Shed update, Bridge work update, Appointments.

Review of Minutes: *On a motion by Susan Lively and seconded by Brian De Vriese, the Select Board unanimously voted to approve the minutes of April 25, 2023, as amended.*

On a motion by Susan Lively and seconded by Brian De Vriese, the Select Board unanimously voted to approve the minutes of April 27, 2023, as presented.

Sam Lane Appointment: Sam presented two suggestions to the Board for ideas he has had for forming new committees in town. The first idea is for a committee that would help study and plan for a new salt shed to be built in town. The second committee idea would be to form a community coop for purchase and supply of food. He thought that the Community Hall kitchen could be used for this purpose.

The Board thanked him for his suggestions and replied that they would take these suggestions under advisement. It was also explained that, for any committee, the Board would need to develop a charge and scope of duties and appoint interested people to the committee. In either situation that Sam mentioned, a new committee may need to work in coordination with other committees already established.

Annual Town Meeting (ATM) Preparation: The Board met with members of the Finance Committee although this was not a posted meeting for them and they did not deliberate nor take action on any matter. Chairman Tom Lively stated that Finance Committee has written a handout that will be given out for ATM. The warrant articles and Article 3 were briefly reviewed for understanding and last minutes thoughts on possible needed explanation.

The Select Board Chairman stated that she wanted to remind everyone that town meeting is run by the Moderator. Although the Select Board draws up the warrant, it is the Moderator who allows for questions and comments as he sees fit. The Board has no jurisdiction for running town meetings.

The ATM packet will be emailed to each Select Board and Finance Committee member so that everyone will have the most recent documents. This packet will include the ATM warrant, Article 3, two handouts from the Mohawk Trail School District and the Finance Committee handout.

Transfer Station Update and Job Posting: The Board reviewed a job notice that will be posted online and at locations around town. It was approved with one change, that a high school diploma was preferred, not required. Applications for the position will be due on or before May 17th. The Town Coordinator, Highway Superintendent and Steve Thane will form the interview committee with Will Emmet as an alternate. *On a motion by Susan Lively and seconded by Brian De Vriese, the*

Select Board unanimously voted to approve the amended job posting and the members of the interview committee.

Town Nurse Position Description: The Board recapped the discussion of previous weeks about whether the nurse's position was to be funded for seven or eight hours per week. The nurse, herself, had found her appointment letter stating that she was hired to work an average of eight hours per week. *On a motion by Susan Lively and seconded by Brian De Vriese, the Select Board unanimously voted to approve an amendment to the Town Nurse Position Description to reflect that the position is currently eight hours per week.* The Board also agreed that review of the entire job description and nurse's duties needed to be done during the next fiscal year. This would include evaluation from the nurse herself and the Board of Health. There has been no update since 2006.

Salt Shed Study: The Board reviewed a brief report of initial thoughts from the site visit that the landscape architect and his assistant had completed with Brian. The next step in the study will be to analyze the online GIS survey and other geographic information available about the two study sites. Brian commented that they would probably not need to view the sites in person again unless there was information that needed to be clarified.

Position Appointments: The Board agreed that, even if there were empty seats on a town board or committee, all appointments would be done at the annual appointing time in mid- to late June.

Heath Herald Article: Since Brian will no longer be serving on the Board, Sue offered to write the article of the Heath Herald until a new representative was appointed.

Public Hearing: Tomorrow evening the public hearing for establishing the right-of-way on the approaches to the Route 8A bridge over Branch Brook will be held at 6:30 p.m. Hilma will send out the meeting link to the Board members.

Burrington Brook Bridge: The construction work to replace the Route 8A bridge over Burrington Brook is scheduled for bridge closure on June 1st. There will be postings done online and at various locations in town as well as road signage. The advertised detour to Vermont will be across Number Nine Road.

Bray Road Trailer: Robyn reported that the property on which the trailer is located is not part of the Heath Center zoning district. There is still more research that needs to be done to determine what, if any, course of action can be taken to have the trailer removed.

Next Meeting: May 16th

7:10 p.m. *On a motion by Susan Lively and seconded by Brian De Vriese, the Select Board unanimously voted to adjourn the meeting.*

Respectfully submitted,

Hilma A. Sumner
Town Coordinator