

**MEETING MINUTES**  
Town of Heath  
**SELECT BOARD**  
Jacobs Road Municipal Center  
Tuesday, January 23, 2024

**Called to Order at 6:00 p.m.** With Robyn Provost-Carlson, Susan Lively, Elissa Viarengo and Hilma Sumner, Town Coordinator.

**Others in Attendance:** See attendance sheet.

The meeting was recorded.

**Review Agenda:** Added: Monies received.

**Review of Minutes:** *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to approve the minutes of January 11, 2024, as amended.*

**Public Comment:** None.

**District Local Technical Assistance:** The Board reviewed each other's responses and those submitted by the Board of Health. The survey form that was sent from FRCOG was appropriately marked with three ranked as top priorities for Heath. The three areas are: Community Economic Development: survey, parcel analysis and action plan; Municipal Service Sharing Feasibility: public safety; and Zoning Bylaws: Other: review of bylaws & rewrite with Planning Board.

**6:30 p.m. Parks & Recreation Committee (P&R) and Conservation Commission (CC):** Representatives of the two groups met with the Select Board to receive an update on the Parks & Recreation work. Chelsea Makely-Jordan, (P&R) reviewed work that has been done in the Shapiro Land building trails for foot travel. Brian De Vriese and Bill Lattrell (CC) explained the history of the acquisition of the property and the process the Town took to put the land under conservation. Because Shapiro Land is in permanent conservation, the jurisdiction for authorization of any work lies with the CC.

For work already done, there needs to be an after-the-fact filing for permits that will have conditions that will need to be adhered to. P & R will need to meet with the CC to finalize the steps that will need to be followed. When the snow has melted in the spring, the trails need to be walked to view the conditions of the trails. The kiosk at the beginning of the trail needs to have a modification to include "Shapiro Land."

**Hilltown Youth Performing Arts (HYPA):** The Board reviewed the 2023 lease. It was noted that rent collection has been challenging. The rent is paid through December but often is not paid on time. There was a comment from a resident that the gym floor has a fine coating of powder left after the students had practiced with the silks which made the floor slippery. There will be a list of talking points to discuss at the meeting on Friday.

**Community Hall Window Fundraising:** *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to accept the resignation of Jean Gran with regrets.*

Of all those who had volunteered, Suzanne Hannay's email was the next received. Elissa said she had been participating in the meetings since the start. *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to appoint Suzanne Hannay to the Community Hall Window Fundraising Committee.*

**Building Use Committee:** Following review of emails from two resident offers of service and recommendation from Pam Porter, chairperson of the committee, *on a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to appoint Rebecca Sampson and Marie Forster as members to the Building Use Committee.*

**Community Hall and Sawyer Hall Buildings:** There has been no word about when the mold remediation work will begin.

**Salt Shed:** The Board reviewed a letter from the Finance Committee recommending that a new salt shed be built on the current site. There have been no cost estimates to confirm that this would be the less expensive option. This also does not consider the costs of renovation of the highway department building which would be involved. Time is needed to research each component: buildings, well and septic.

Robyn has begun conversations to put together information for estimates of hoop sheds. The final size of the salt shed would also need to be determined. The idea of building a 60 ft. by 80 ft. shed is larger than what the town may need. It also needs to be decided if doing the site preparation with the highway crew will be cost effective. A hoop house set on cement blocks would be moveable if it was decided to relocate the entire department in the future.

**Next Meetings:** Friday, January 26<sup>th</sup>, 2:00 p.m.; Tuesday, February 6<sup>th</sup>, 6:00 p.m.

**Mail:**

- J. Gran re: resignation from CH Windows Fundraising Committee
- M. Forster re: volunteer to serve on Building Use Committee
- R. Sampson re: volunteer to serve on Building Use Committee
- P. Porter re: recommendation of new members
- K. Barrows re: notice of library state aid payment
- N. Anzuoni re: December 2023 Fire Dept. report
- FCSWMD re: January recycling market value & revenue

**9:03 p.m.** *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to adjourn the meeting.*

Respectfully submitted,

Hilma A. Sumner  
Town Coordinator