

MEETING MINUTES
Town of Heath
SELECT BOARD
Jacobs Road Municipal Center
Tuesday, March 26, 2024

Called to Order at 6:01 p.m. With Robyn Provost-Carlson, Susan Lively, Elissa Viarengo and Hilma Sumner, Town Coordinator.

Others in Attendance: See attendance sheet.

The meeting was recorded.

Review Agenda: No changes.

Review Minutes: *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to approve the minutes of March 26, 2024, as amended.*

FY 2025 Budget Planning:

Regarding the ambulance fee, clarification will be obtained as to whether the pre-paid option is a set fee for the entire year regardless of the number of calls or if there would be an additional charge if the number of calls exceeds the annual average of 55 calls.

Budget amounts were adjusted for Sawyer Hall, Community Hall and Jacobs Road Municipal Center based on the expense report amounts. The amount for Special Projects was added at \$15,000 while Landfill Expenses was increased to \$5,600 for the mandated PFAS testing expense.

The discussion regarding salaries centered around adjustments to increase all employees hourly wage to at least mid-range in their respective job classification scale. It was noted that the Town Coordinator had completed the series of training courses and received her certification for procurement.

Robyn recused herself from the room while highway department areas were discussed. It was agreed that a final consideration of salary adjustments will need to be made in consideration of other salaries. For summer scheduling (April 15 through October) Jeff and Jason will continue to work five 8-hour days while Kyle will switch to work 4 10-hour days from Monday through Thursday. At the end of this deliberation, Robyn rejoined the meeting.

MTRSD Agreement Articles: No word has been received regarding provision of information that was requested nor a possible meeting date.

CEC Revised Agreement: The Board reviewed the revised agreement that included testing the landfill wells for PFAS, since it is now a federal requirement. There will be an increase in cost of \$1,000 per town for the calendar year 2024 and an increase of \$1,050 per town for the calendar year 2025. *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to approve the revised agreement offered by CEC for PFAS testing of the landfill wells and the associated costs.*

Hilltown Youth Performing Arts (HYPA): Updating of the lease will be finalized and sent to the Board for final review. The request to supply toilet paper and paper towels to their exclusive bathroom will not be included; that will have to be supplied by HYPA. Following a conversation between Jonathan Diamond, Robyn and Hilma, and his request for an itemized list of unfinished tasks, such a list will be drawn up and sent to Jonathan.

Community Hall Windows Fundraising: The total amount received in donations to date is: \$8,567.34.

Community Hall/Sawyer Hall Mold Remediation: The Building Maintenance Coordinator has purchased paint to do the finish painting. Because this expense will be covered by insurance, he has been asked to do the work outside of his town work time and invoice his hours to the Town. The stage ceiling of the Community Hall will be measured for replacement. Once the painting has been completed, the plumbing company will be called to reinstall the necessary fixtures.

Annual Town Report Dedication: After review and discussion, the Board decided that they would dedicate the 2023 town report to a certain resident who has a long history of serving in volunteer positions within the Town.

Mail:

- CEC Revised Agreement for Tri-Town Landfill
- MTRSD re: explanation of schoolroom phone replacement capital project

Next Meetings: Tuesday, April 2nd, 6:00 p.m. Rep. Natalie Blais, and budget planning with Finance Committee.

8:20 p.m. *On a motion by Susan Lively and seconded by Elissa Viarengo, the Select Board unanimously voted to adjourn the meeting.*

Respectfully submitted,

Hilma A. Sumner
Town Coordinator