

TOWN OF HEATH

MASSACHUSETTS



SELECT BOARD

MEETING MINUTES - TOWN OF HEATH SELECT BOARD

This meeting was held on Tuesday, August 11, 2026, at 5:00PM.
JACOBS ROAD MUNICIPAL CENTER – CAFETERIA - 18 JACOBS ROAD HEATH, MA 01346

Called to order at 5:01PM with Robyn Provost (Chair), Elissa Viarengo (Member), and Mia Francesconi (Town Coordinator) present. William Emmet (Member) was absent.

Others present included Tyson Howard (Highway Superintendent), Barbara Gordon, and Kyle Jarvis.

R. Provost announced that the meeting was being audio recorded.

Review Agenda

Meeting Minutes: 07/28/2026

Tabled pending completion.

Accounts Payable/Payroll Warrants

Approved by signature.

5:00PM: Tyson Howard, Highway Superintendent – Number Nine Road; Guardrail on Route 8A; Flagg Hill Road Branch; Town Center Kiosk; Chapter 90 Planning; General Discussion & Next Steps

T. Howard and M. Francesconi explained that the most recent quotations for 2" of hot-mix asphalt binder on Number Nine Road included incorrectly sized aggregate that did not meet MassDOT specifications. T. Howard obtained new quotations for binder with properly sized aggregate. He presented these quotations to the Select Board, explaining that full-depth reclamation and binder from the State line to Groll Road would cost roughly \$250,000. Members agreed that T. Howard could schedule the reclamation and binder for that section, noting that they would revisit how to fund reclamation and binder on the remainder of the road, and topcoat over the entire road. T. Howard stated that the damaged guardrail on Route 8A would be replaced on Thursday and the town center kiosk would be removed as soon as possible. Members reviewed the proposal for Flagg Hill Road Branch and stated that they would like to revisit it when all members are present.

Public Comment

None.

Warrant for 2026 State Primary - Sign & Approve Election Warrant for Posting - Vote Anticipated

A motion was made by R. Provost and seconded by E. Viarengo to approve and sign the warrant for the 2026 Massachusetts primary election.

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Vote: Unanimous

Motion Carries: 2-0

Application for Special All Alcohol License for the Heath Agricultural Society – Consider for Approval – Vote Anticipated

E. Viarengo stated that she was recusing herself from any discussions or decisions regarding this agenda item due to her position as Co-President of the Heath Agricultural Society. R. Provost tabled the agenda item and explained that a special meeting with W. Emmet would be scheduled for the following week to consider the application for approval.

CAF II Auction Proceeds from Westfield Gas & Electric - Vote to Expend \$58,408.05 in CAF II Auction Proceeds for Payment on Broadband Note - Vote Anticipated

A motion was made by E. Viarengo and seconded by R. Provost to expend \$58,408.05 in Connect America Fund Phase II (CAF II) proceeds for payment of the broadband infrastructure loan.

Vote: Unanimous

Motion Carries: 2-0

Route 8A (Jacksonville Stage Road) Culvert Project - Vote to Approve and Submit Notice of Intent to Conservation Commission; Updates on Funding & Easements - Vote Anticipated

A motion was made by E. Viarengo and seconded by R. Provost to approve and submit the Notice of Intent (NOI) titled "Bridge Repairs: Jacksonville Stage Road over Underwood Brook (H-14-008) Heath, Massachusetts" to the Conservation Commission.

Vote: Unanimous

Motion Carries: 2-0

Town Nurse Position - Review Correspondence from Board of Health; Next Steps

M. Francesconi received correspondence from the Board of Health that confirmed their support for having a temporary/contracted Town Nurse for the remainder of FY '27. This would give the Board of Health and Select Board sufficient time to finalize the job description and compensation range. The Board of Health will provide a recommendation after their next meeting on the applicant who was interviewed for the position a few weeks prior.

Town Center Accessibility Improvements - Review Email from Megan Rhodes (FRCOG); Brainstorm Funding Opportunities; Review Correspondence from Mack Brothers Elevator re. Possible Option for Community Hall Lift

M. Francesconi explained that Mack Brother Elevator had located a generic replacement for the damaged part that caused the lift in Community Hall to become inoperable. There was not a guarantee

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that this generic replacement part would work for the lift, but the cost of the part was much cheaper than replacing the lift, which was previously the only option. M. Francesconi will send the information to the insurance company to get their recommendations.

#2 Heating Oil for Town Buildings - Update on Next Steps & Procurement

M. Francesconi explained that she made a mistake when filling out Heath's requested quantities/fuel types for the collective fuel bidding through the Franklin Regional Council of Governments (FRCOG) and did not request any heating oil. She spoke with the procurement department at the FRCOG who informed her that she would need to get three quotes for a fixed heating oil rate, then enter into a contract with the lowest bidder, but the amount of heating oil needed by the Town did not exceed the threshold for a sealed bidding process. M. Francesconi will obtain three quotes for a fixed heating oil rate and draft a contract. If heating oil is needed before a contract is executed, she will purchase it through the current statewide blanket contract for #2 heating oil.

Select Board Appointments - Make Amendments to Appointment List from June 30, 2026; Appoint Mia Francesconi, Town Coordinator, to Energy Advisory Committee - Vote Anticipated

A motion was made by E. Viarengo and seconded by R. Provost to amend the list of FY '27 appointments made on June 30, 2026, inclusive of the amendments made on July 14, 2026, to include the appointment of Mia Francesconi as a member of the Renewable Energy Advisory Committee.

Vote: Unanimous

Motion Carries: 2-0

Training for Town Coordinator – Approve Expense of \$1,785.00 for Massachusetts Certified Public Purchasing Official (MCPPO) Trainings - Vote Anticipated

A motion was made by E. Viarengo and seconded by R. Provost to expend \$1,785.00 from "Select Board & Office Expenses" for the required trainings needed by M. Francesconi to obtain the Massachusetts Certified Public Purchasing Official (MCPPO) certification.

Vote: Unanimous

Motion Carries: 2-0

National Grid 3-Phase Project - Progress on Complaint Resolution & Smart Meters

M. Francesconi explained that she received a response from National Grid regarding the smart meter installation complaint that explained the process that the technicians are supposed to follow when installing a smart meter. She informed National Grid that the process that was supposed to be followed was not followed in Heath. M. Francesconi and R. Provost had also been in contact with National Grid about the logs on the side of Avery Brook Road and they would have the logs removed before the Heath Fair with priority given to the logs nearest the road.

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Town Coordinator Updates

M. Francesconi summarized the attached document entitled *Town Coordinator Updates, August 11, 2026*.

Mail

- J. Troy re. Number Nine Road Upgrading/Repair
- Northeast Paving re. NEW Estimates for Number Nine Road Paving
- Northeast Paving re. Estimates for Number Nine Road Paving
- All States Construction, Inc. re. Proposal for Number Nine Road Reclamation
- J. Lively re. Flagg Hill Road Branch Comments
- J. H. Maxymillian re. Estimate Sheet for Flagg Hill Road (Branch)
- T. Howard & Bartlett re. Steel Beam Guardrail Replacement Proposal
- T. Howard re. Highway Department Weekly Work Log July 20th through 23rd
- DLS, D. Fierro, & B. Cole re. Connect America Fund Phase II (CAF II) Proceeds
- G. Garland re. Board of Health Recommendation Regarding Town Nurse Position
- G. Garland re. Board of Health Recommendation on Meeting Schedule
- M. Rhodes (FRCOG) re. Funding Sources for Accessibility Planning/Design
- Mack Brothers Elevator re. Community Hill Lift Potential Solution
- B. Tegal re. ADA Access Information/Recommendations
- MCPPO Certification Required Trainings with Current Pricing
- R. Ide (National Grid) re. Smart Meter (AMI) Installation Process
- V. Gary re. Resolution of Guy Wire Location Problem
- P. McGahan re. Bird Droppings in Jacobs Road Municipal Center Entry
- A. Sparks re. 2D8T Information Sheet Feedback
- M. Thurber (2D8T Steering Committee) re. Questions Raised Regarding 2D8T
- J. Eberwein re. 2D8T July/August 2026 Update
- P. Guyette (Town of Buckland) re. Meeting to Discuss FCTS Building Plans
- Massachusetts School Building Authority re. FCRVTSD, FCTS
- T. Rogers (FRCOG) re. Countywide Public Safety Assessment & Discussion
- M. Maloni (FRCOG) re. Plans for Website ADA/WCAG Compliance Project
- L. Manchester (Mary Lyon Foundation) re. Registration for Resource Fair
- S. Gruen re. Mosquito Sample Positive for West Nile Virus
- S. Gruen re. PVMCD EPI Week 29 Surveillance Report
- S. Gruen re. PVMCD EPI Week 30 Surveillance Report
- DPU re. 12th MOA Extension Between DPU & DTC
- VHB re. Notice of Intent for Route 8A Culvert/Small Bridge Rehab. Project

New business that could not be anticipated 48 hours prior to the meeting

None.

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Next Meeting: Tuesday, August 25, 2026, 5:00PM

Meeting Adjournment

A motion was made by E. Viarengo and seconded by R. Provost to adjourn the meeting of the Select Board at 7:06PM.

Vote: Unanimous

Motion Carries: 2-0

Respectfully submitted,

Mia Francesconi, Town Coordinator
Town of Heath

ATTACHMENTS NOT INCLUDED IN MAIL:

- *Sign-In Sheet, August 11, 2026*
- *Budgetary Pricing and Scope of Work Re. "Town of Heath – Flagg Hill Road Reconstruction Budget" by J.H. Maxymillian, Inc.*
- *Application for Special All Alcohol License from "Heath Agricultural Society"*
- *Proposal to Replace Emergency Light and Alarm Board from Mack Brothers Elevator*
- *Town Coordinator Updates, August 11, 2026*

Heath
Select Board Meeting

DATE: August 11, 2026

Please Sign In

Name (please print)

PRINT NAME

Barbara Gordon

IX Sen Howard

SIGN

Barbara Gordon

IX Sen Howard

J.H. MAXYMILLIAN, INC.

OVER 50 YEARS STRONG

1801 East Street
Pittsfield, MA 01201
413-499-3050

August 5, 2026

Town of Heath
124 Branch Hill Road
Heath, MA 01346

Attention: Tyson Howard, Highway Superintendent

Regarding: Town of Heath - Flag Hill Road Reconstruction Budget

Dear Mr. Howard,

J.H. Maxymillian (JHM) is pleased to provide you with our budgetary pricing and scope of the work for the Flag Hill Road reconstruction located in Heath, MA.

JHM's budgetary pricing and scope of work includes the following:

MOBILIZATION AND GENERAL CONDITIONS: 1LS \$160,300.00

- Mobilization and demobilization of employees and equipment
- Engineering work to assess existing conditions and generate plans for the new work
- Permitting for wetlands and other sensitive areas
- Storm Water Pollution Prevention Plan
- JHM office trailer, 4MO
- Install and remove temporary turn-arounds, 5EA
- Temporary sanitary facilities, 4MO
- Performance and payment bonds

CLEARING AND GRUBBING: 1.11AC at \$65,000.00/AC \$72,150.00

- 2,400LF x 10' on both sides of former roadway

EROSION CONTROLS: 5,000FT at \$18.00/FT \$90,000.00

EXCAVATION OF UNSUITABLE MATERIALS: 267CY at \$75.00/CY \$20,025.00

- Approximately 1,200LF x 12' wide x 6" thick
- Excavate and load out leaf matter, organics, silt, large rocks etc.
- Haul and dispose of unsuitables

GRAVEL FOR CREATING SUBBASE GRADE: 13,500CY at \$65.00/CY \$877,500.00

- Approximately 1,400LF x 1'-4' thick x 12' wide, plus 1,000LF x 8'-12' deep plus slopes

J.H. MAXYMILLIAN, INC.

OVER 50 YEARS STRONG

18" CULVERTS: 5EA at \$9,350.00/EA

\$46,750.00

- Furnish and install 18" ADS N-12 culvert pipes in across the roadway, 3-5' deep, 5EA at 20', 100FT
- Furnish and install 128" flared ends, 10EA
- Dewatering / bypass during 18" diameter culvert installations, 5EA
- Furnish and install filter fabric for splash pads, 5EA at 10'x15', 84SY
- Furnish and install 6" layer of crushed stone for splash pads, 5EA at 10'x15', 21Tons
- Furnish and install 12" layer of rip rap stone for splash pads, 5EA at 10'x15', 42Tons

36" CULVERTS: 2EA at \$45,3000.00

\$90,600.00

- Furnish and install 36" ADS N-12 culvert pipes in across the roadway, 5-7' deep, 2EA at 20', 40FT
- Dewatering / bypass during 36" diameter culvert installations, 2EA
- Furnish and install filter fabric for splash pads, 2EA at 15'x20', 84SY
- Furnish and install 6" layer of crushed stone for splash pads, 2EA at 15'x20', 17Tons
- Furnish and install 12" layer of rip rap stone for splash pads, 2EA at 15'x20', 34Tons
- Guardrails, 80LF
- Guardrail ends, 8EA

DRAINAGE SWALES: 2,400FT at \$42.00/FT

\$100,800.00

- Shape / grade in drainage swales, 1,334SY
- Furnish and install filter fabric for drainage swales, 2,400LF at 5'wide', 1,334SY
- Furnish and install 6" layer of crushed stone for drainage swales, 2,400FT at 5' wide, 334Tons
- Furnish and install 12" layer of rip rap stone for splash pads, 2,400FT at 5' wide, 667Tons

ROADWAY STABILIZATION FABRIC: 3,200SY at \$8.00/SY

\$25,600.00

PROCESSED GRAVEL SUBBASE: 1,245TN at \$98.00/TN

\$122,010.00

- Furnish and install 8" thick layer of processed gravel subbase, 1,245Tons
- Fine grade and compact processed gravel subbase, 3,200SY

DENSE GRADED CRUSHED STONE SURFACING: 712TN at \$123.00/TN \$87,576.00

- Furnish and install 4" thick layer of dense graded crushed stone for surfacing, 712Tons
- Fine grade and compact processed dense graded crushed stone surface, 3,200SY

JHM's total budget price for the work listed above is

\$1,693,311.00

J.H. MAXYMILLIAN, INC.

OVER 60 YEARS STRONG

If you have any questions or concerns, please feel free to contact us at your earliest convenience.

Very truly yours,
J.H. MAXYMILLIAN INC.



Philip V. Scalise
Estimating Manager

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF HEATH
MASSACHUSETTS



APPLICATION FOR SPECIAL LICENSE

DATE: 8/08/2026

TO THE LICENSING AUTHORITIES OF THE TOWN OF HEATH:

The undersigned hereby applies for a (check one), with the provisions of the Statutes relating thereto:

☐ Special Wine and Malt/Cider License to be drunk on premises (\$100)
☒ Special All Alcohol License* to be drunk on premises (\$100)

NOTE: (Only Non-profits eligible for All Alcohol License)

DATE(S) OF EVENT BEING APPLIED FOR: August 21-23, 2026

LIST EXACT HOURS OF EVENT: FROM

5 – 10 PM on the 21st (pouring hours for fair that is 5 PM – 11 PM)

12 – 9 PM on the 22nd (pouring hours for fair that is 8AM – 10 PM)

TO 12 – 4 PM on the 23rd (pouring hours for fair that is 8AM – 5 PM)

NUMBER OF ATTENDEES: ~5,000

1. Full name, address, and phone number(s) of the organization, authorized representative making this application, and individual serving as manager for event:

Heath Agricultural Society, 9 W Hosmer Rd, Colrain, MA 01340

Manager for beer tent: Stephen Viarengo

3. State clearly to purpose for which license is requested:

Local beer and cider tasting at the Heath Fair

4. Is the applicant a non-profit organization duly registered with the Secretary of State and/or the Attorney General's Non-Profit Organizations/Public Charities Division? If Yes, please attach appropriate documentation. ☒ YES ☐ NO

5. Do you have Liquor Liability Insurance? ☒ YES Will you be using professional (certified) bartenders/servers? Please list the bartenders and/or the establishment they are from.

 We will be managed by TIPs certified pouring staff. Pours will be small volume (not pints) and strictly managed as to servings per person YES

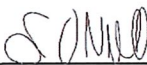
ATTACH A COPY OF YOUR LIQUOR LIABILITY INSURANCE CERTIFICATE (Naming the Town of Heath, MA and/or Heath Agricultural Society, Inc. as additionally insured at \$1 MILLION DOLLARS Limits of Policy.)

* Per state law anyone holding a one day liquor license must purchase alcoholic beverages from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder. (ABCC has a list). You cannot purchase alcoholic beverages from a package store.

LIABILITY DISCLAIMER FOR SPECIAL ONE DAY LICENSES

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Heath, and the Select Board as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Authorized Representative of Applicant (s):



Title Vendor Manager

Date: 8/08/2026

Return application and all documents including payment to:

Town of Heath
Office of the Select Board / Local Licensing Authority
1 East Main St.
Heath, MA 01346

Call 413-337-4934, x0 with any questions.

OFFICE USE ONLY:

Date Approved: _____

Days Permit Issued For: _____

Start Day of License: _____

End Date of License: _____

Select Board Authorized Signature: _____

Any Conditions: _____

Police Dept. Approval: _____

Any Conditions: _____



Proposal #: Q-15163

www.mackbroselev.com
Halifax, VT 05358
Office (802) 622-5276

Replace Emergency Light and Alarm Board

Customer/Job Info:

Date:	8/6/2026
Property/business name:	Town of Heath
Equipment location	1 West Main St
Point of contact:	Tim Bld Manager
Equipment State ID:	130-L-1

Equipment:

Elevator/ Lift Type:	Wheelchair Lift
Capacity:	0
Speed:	0
Landings:	
Front Openings:	
Rear Openings:	
Operation:	

Current Code:

At the time of this proposal, Code Compliance will refer to the following based on the Location within the following States:

- Vermont: ASME A17.1 2013, 2014 Vermont Elevator Safety Rules, 2012 ADA Vermont Access Rules
- Massachusetts: ASME A17.1 2013, MASS 524 CMR and ADA Codes
- New Hampshire: ASME A17.1/CSA B44:22
- New York: ASME A17.1 2016

Non-Proprietary Equipment:

Mack Brothers Elevators furnishes and installs non-proprietary equipment unless the Customer makes a request otherwise. Replacement parts are available to the elevator industry and equipment can be maintained and/or repaired by ANY other elevator company.

Major elevator manufacturing companies have designed a complex system to install and modernize at the lowest cost well knowing their proprietary equipment can only be maintained and/or repaired by them and in turn buying them a portfolio that lasts for decades. It is an awful position to be in as a customer.

Scope of Work:

Mack Brothers Elevator will attempt to replace the burnt out emergency light and alarm board. The generic board we are using could potentially fix everything. If it does not, we can return the part with a restocking fee and the final invoice will reflect labor and the reduced part cost only.

Total Project Cost: \$1,550.00

In Witness Whereof, this Agreement is duly executed by the duly authorized representatives of the parties as set forth below:

Mack Brothers Elevator LLC	Town of Heath
P.O. Box 132 Halifax, VT 05358	1 West Main St Heath, MA 01346
424 Pike Road Halifax, VT 05358	1 West Main St Heath MA 01346
(802) 922-3170	413-337-4934
brian.m@mackbroelev.com	bos@townofheath.org
Brian Marchegiani - President	Tim Bld Manager

Brian Marchegiani

SIGNATURE

DATE

SIGNATURE

DATE

Thank you!

From everyone at **Mack Brothers Elevator**, we are grateful for the opportunity to provide you with 100% customer satisfaction.
Stay Safe and Support Local!

TERMS AND CONDITIONS

- I. Until this agreement signed by the customer, NO WORK will be started by MACK BROTHERS ELEVATOR LLC.
- II. No work is to begin until 50% of the total project costs have been paid upfront to MACK BROTHERS ELEVATOR LLC.
- III. When ordered products have been received by MACK BROTHERS ELEVATOR LLC, 25% of remaining project cost will be invoiced to the customer.
- IV. On project completion date, the final 25% will be invoiced to the customer.
- V. Full payment is due within 30 days of completion date. If payment is not made within 30 days of completion invoice date, a 1-2% interest will be accrued monthly but will be handled on a case-to-case basis.
- VI. MACK BROTHERS ELEVATOR LLC reserves the right to stop all work/continuing to work in the event payment is not able to be made by or on projected completion date.
- VII. MACK BROTHERS ELEVATOR LLC will be entitled to reimbursement from customer of any attorney fees in relation to late payment/overdue payment collection.
- VIII. Until project cost is paid in full, MACK BROTHERS ELEVATOR LLC reserves the right to retake possessions of any installed materials or equipment as it will be property of MACK BROTHERS ELEVATOR LLC until paid for in full by the customer.
- IX. Upon signing this agreement, the CUSTOMER agrees to the best of their current knowledge the site of work where above project will take place is a safe work environment for manual human labor, to include prior classified confined space, unforeseen electrical hazards, structural hazards and any/all LIKE hazardous conditions.
- X. MACK BROTHERS ELEVATOR LLC nor the CUSTOMER shall be liable for failure to perform, nor be deemed to be in default, under this Agreement for any delay or failure in performance resulting from causes beyond its reasonable control, including but not limited to failure of performance by the other party, acts of state or governmental authorities, acts of terrorism, natural catastrophe, fire, storm, flood, earthquake, riot, insurrection, civil disturbance, sabotage, embargo, blockade, acts of war. In the event of such delay, the date of delivery or time of completion will be extended by a period of time reasonably necessary to overcome the effect of any such delay.
- XI. All installation processes and procedures by MACK BROTHERS ELEVATOR LLC will be in relation to industry standard for all installed products. All new or refurbished products will be purchased from trusted, in good standing providers and to that standard will be replaced as warranted from the provider if faulty equipment is present NOT at the cost of MACK BROTHERS ELEVAOR LLC if a cost is present.
- XII. MACK BROTHERS ELEVAOR LLC provides no warranties of purchased materials or equipment from the provider that is faulty.
- XIII. MACK BROTHERSS ELEVATOR LLC is under no circumstances liable for damages of any kind NOT in relation to any contractual project agreement specific to the scope of work provided.
- XIV. To the fullest extent permitted by law, the Customer agrees to hold MACK BROTHERS ELEVATOR LLC harmless, and defend MACK BROTHERS ELEVATOR LLC and indemnify MACK BROTHERS ELEVATOR LLC against any claim or suit for personal injury or property damage arising out of this agreement unless such damage or injury arises from MACK BROTHERS ELEVATOR LLC sole negligence.
- XV. MACK BROTHERS ELEVATOR LLC will not be responsible or held liable for any equipment related issues due to lack of examination prior to the start of the project if it is not contractually MACK BROTHERS ELEVATOR LLC responsibility, except for the specific work that has outlined in the statement of work under this agreement.
- XVI. It is agreed on by the customer upon the signing of this agreement that you will adhere to all required inspections in accordance with all applicable governing safety code.
- XVII. This Agreement sets forth the entire understanding of the parties hereto with respect to the subject matter hereof, and may not be modified by any terms of the customer, warranties or agreements whatsoever as to that subject matter. This Agreement replaces and supersedes any and all prior understandings or agreements between CUSTOMER and MACK BROTHERS ELEVATOR LLC regarding subject matter. This Agreement shall not be modified, amended or terminated except by another instrument in writing AND oral communication executed by the parties hereto and relating to the subject.
- XVIII. MACK BROTHERS ELEVATOR LLC has the right to assess delays in MACK BROTHERS ELEVATOR LLC scope of work in the event vendors, contractors and any work done by others and is subject to additional charges and will be handled on a case-to case basis.

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TOWN COORDINATOR

TOWN COORDINATOR UPDATES

August 11, 2026

GREEN COMMUNITIES GRANT

The Green Communities final grant report is almost finished. Brian DeVriese reviewed the first half of the report for accuracy over the weekend. He did not have any edits and signed the confirmation statement affirming that all projects were completed according to their respective scopes and all projects achieved the desired results. Tyson sent me photographs of the lighting upgrades at the Highway Garage and Fire Department. I'm going to ask Tim to get photographs of the weatherization measures that were installed at Community Hall and Jacobs Road Municipal Center (JRMCM). I'll take photographs of the remaining projects at Community Hall, Sawyer Hall, and JRMCM. After the final report is approved and everything is inspected, we'll receive our final disbursement of funds.

JACOBS ROAD MUNICIPAL CENTER SIGN

Will checked in with Jason Clark and informed me that the second side is done and he plans to install the sign this week.

E911 COORDINATOR – DRIVEWAY PERMITTING PROBLEM

I checked with Tyson and this was resolved. The Franklin County Cooperative Inspection Program (FCCIP) was unable to give Ken access to PermitEyes, presumably because he doesn't have a Town email address, so Tyson and Ken agreed that Tyson will inform Ken when he receives requests for sign off for new driveways.

NO UPDATES

- Town of Colrain Surplus Police Cruiser
- Cultural Facilities Grant
- Sawyer Hall Heating System
- Boards Clerk Position
- Overhead Doors at Highway Garage & Fire Station
- Deerfield River Watershed Association, Wild & Scenic Initiative
- Burnt Hill-Catamount Trail Enforcement Order
- Jacobs Road Municipal Center Roof Leak
- Roller
- Heath Salt Shed Retaining Wall