

Minutes

Town of Heath facilities Task Force

2/ 28/2020

- The meeting was called to order at 12:08. Members present were Dena Briggs, Jim Cerone, Sue Lively, and Will Emmet. Bill Gran has resigned from his position. Members of the audience were Bob Viarango, Margaret Freeman, David Gordon, Betsy Kovaks, Pam Porter and Alice Wozniak.
- Sue reported on the actions taken by the Select Board. They accepted Bill's resignation with regret. Margo has offered to use some Senior Center funds to repair broken windows at the Community Hall. The Board approved funds for Tim to get the water tested at the Highway Garage. Under the new accountant some financial figures have been placed in different categories so watch carefully when working on financial analysis.
- We reviewed the rewrite of paragraphs for the Assessment of Current Conditions. Further suggestions were made. The issue regarding potable water will need to be reviewed when we get the testing completed. Sue had received an email from Jeff regarding some issues at the Garage. She will forward this information to Jim so he can cross check it with the information already included in the report. The rewrite for the opening pages for the report will be reviewed next time
- We reviewed the revision of the plan for Town Buildings. It was voted to strike the word "demolished" from the document. There was discussion on plans for underutilized buildings. It was suggested we first make an offer to give the Community Hall to the Historical Society before moving forward with other options. Those recommendations would include the formation of a group to plan and oversee the future of these underserved buildings. Dena will draft new language for this section. We also decided to include the final bullet regarding Bray Rd to the SWOT under opportunities. Current expenses for Bray Rd should be included somewhere in our report.
- We reviewed numbers regarding options for the Fire Station. Jim will talk to Brian to make sure the numbers include police needs.
- We reviewed available numbers on operational costs and tried to clarify what data to use in our reports to insure apples to apples comparison. It was decided to look back at last year's numbers for any annual expenses that occur from February to June.
- Action items
 - *Everyone will review, and rewrite as needed, their section of the report and get drafts to Dena over the weekend
 - *Will is going to check with Leyden School for numbers regarding their move
 - *Will is going to get the individual insurance costs for each building
 - *Sue will summarize numbers for hours of use for each building.
 - * Dena will put together a draft of the report for us to review at the next meeting.
- The next meetings are scheduled for March 3 at 5:30, March 5 at 6:00 and March 10 at 6:15. All meetings will be held at 18 Jacobs Rd.
- The meeting was adjourned at 3:05.