

Minutes

Town of Heath Facilities Task Force

5/21/2020

- The meeting was called to order at 6:10. Members present were Dena Briggs, Jim Cerone, Will Emmet, and Sue Lively. Bob Gruen, Sue Gruen, Steve Thane, Nancy Thane, Barbara Rode, Margaret Freeman, and Don Freeman were in the audience.
- Minutes for 5/11/20 were approved as written
- We discussed use of the Potomac report. It was decided to submit it to the Select Board for their information. It was recommended that we check the total to be sure line 44 regarding the oil burner replacement was in long term needs and not in immediate needs.
- We reviewed written response to SWOT questions raised by Bob Viarengo and Bill Gran. Suggestions for changes were made. Dena will update for approval at next meeting.
- We reviewed the latest financial figures. Cell B5 does show correct insurance cost. Sue reported that the oil price for next year has been locked. Under explanations of line items, it was suggested that post office expenses be explained more thoroughly. Dena will make further corrections to review at next meeting.
- Robyn requested that we send her information on what figures we still need on big projects. She has collected several estimates and may be able to fill in some gaps. It was decided to send major repairs list on to the Select Board.
- A question was raised on the cost to update wiring for internet and if the school were the only building that would require it at this point.
- We reviewed the latest article for Town Talk. Corrections were made to the last paragraph and the article was approved for use.
- Materials to be sent to Select Board: Major Repairs, Potomac Study, Operational Costs of 5 Buildings. The Response to SWOT questions and the Annual Cost Projections will be corrected and reviewed at the next meeting before submitting to the Select Board.
- Individuals were assigned parts of the soft report to review for corrections, changes, additions. Dena asked that we highlight changes in the old format.
 - Everyone: look for any additions, look for references to potable water to make sure they are correct, general issues we need to consider
 - Dena: p 3 Know Gaps, p. 20-21 Jacobs Rd plan
 - Will: p.3 summary, 12-18 Assessment of current Condition and compare it to major repairs list to be sure we didn't miss anything,
 - Jim: p. Basic Requirements, p. 19YTD Operating Costs, p20-21 Jacobs Rd plan,
 - Sue: p. 10 Recommendations, p.24 Plan Performance. 25 SWOT Comparisons
 - Jim will try to get more information on the Fire Department options
- Dena said that the Historical Society was asked if they would be interested in taking over the Community Hall if it became available. They said no as they are unable to financially support it.
- Completion on the final report is drawing near. Going forward we will need to plan a final meeting with the Select Board and to identify ways to disseminate information to the public.
- The next meeting is set for Thursday May 28, 2020 at 6:30.
- The meeting was adjourned at 7:23.