

Minutes

Town of Heath Facilities Task Force

5/28/2020

- The meeting was called to order at 6:33. Members present were Dena Briggs, Jim Cerone, Will Emmet, and Sue Lively. Margaret Freeman and Barbara Rodes were in the audience.
- Minutes for 5/21/20 were approved as written
- We reviewed the written report requested by the Select Board regarding Bob Viarengo and Bill Gran's letter. Dena will make the needed corrections and send it on to Sue for submission to the Select Board.
- We did further review of financial information. Dena will make recommended changes.
- It was recommended that we remove sale of buildings from our report since it is a last resort action and is really in the hands of the Select Board.
- It was decided to do a one week delay on the net article for Town Talk. Sue and Margaret will work on this.
- Sue reported that Brian had expressed concern about the condition of the porch at Sawyer Hall.
- Dena noted that Will currently has the master file. We reviewed the sections each of us had been assigned. Will recorded changes and will prepare an updated report for our next meeting.
- Potential dates were discussed to meet with the Select Board. Two possibilities were suggested, June 9 and June 16.
- Tasks for next meeting
 - Dena-recheck numbers that were questioned. If she is confident they are correct she will send it on to Sue to forward to the Select Board. If there are still questions, we will review it again at our next meeting.
 - Will-check out porch at Sawyer Hall to see if it needs to be added to our repair list
 - Jim-compute dining room seating capacity for Community Hall and Jacobs Rd
 - Will: update master file
 - Sue-work with Margaret on next submission for Town Talk
 - Everyone: review report in its entirety paying special attention to the two plans which we have not reviewed yet.
- The next meeting is set for Wednesday June 3, 2020 at 1:00 PM.
- The meeting was adjourned at 8:16.